



DR. G.D. POL FOUNDATION
YMT AYURVEDIC MEDICAL COLLEGE & HOSPITAL, NAVI MUMBAI


Phone : 022- 27744406, Fax: 27749895, E-Mail : ymtayurved@drgdpolfoundation.org
Institutional Area, Sector-4, Kharghar, Navi Mumbai 410210

Internal Quality Assurance Cell

The extract of minutes of meeting held on 6 November 2023 as approved by committee is as follows

Date – 7/11/2023 **Time** 12 Pm **Venue** – Principal Cabin

Agenda no 1	Constitution of IQAC
Resolution/Suggestions/Recommendations	It was unanimously decided to Constitute IQAC with Dr Viraj Kelkar as Coordinator, Dr Shilpak Sadgune as co-coordinator and Dr Minal Vaidya, Dr Mamata Narvekar, Dr Nishigandha Pol, Dr Mahesh Talekar as core committee members
Agenda no 2	Awareness and sensitization of all HOD's for work towards accreditation process
Resolution/Suggestions/Recommendations	IQAC taken round of each department and given brief idea to the HOD regarding preparedness of documentation which are required for accreditation process
Agenda no 3	Preparation of work towards accreditation process with documentation and application of IIQA
Resolution/Suggestions/Recommendations	The first step of application i.e. IIQA will be prepared by IQAC coordinator and sent for verification to the HOI and for approval of management


VD. SANJEEV YADAV
PRINCIPAL
Dr. G. D. POL FOUNDATION
Y.M.T. AYURVEDIC MEDICAL COLLEGE AND HOSPITAL
Institutional Area Sector-4,
Kharghar, Navi Mumbai - 410210



DR. G.D. POL FOUNDATION
YMT AYURVEDIC MEDICAL COLLEGE & HOSPITAL, NAVI MUMBAI


Phone : 022- 27744406, Fax: 27749895, E-Mail : ymtayurved@drgdpolfoundation.org
Institutional Area, Sector-4, Kharghar, Navi Mumbai 410210

Internal Quality Assurance Cell

The extract of minutes of meeting held on 20 December 2023 as approved by committee is as follows

Date – 21/12/2023 **Time** 12 Pm **Venue** – Principal Cabin

Agenda no 1	Review of work done regarding IQA
Resolution/Suggestions/Recommendations	IQAC Coordinator prepared IQA and presented in front of IQAC members and HOI for review.
Agenda no 2	Work allocation and Criteria distribution for HOD
Resolution/Suggestions/Recommendations	It was unanimously decided and responsibilities given to the HOD's regarding the preparation of documentation of each criterion
Agenda no 3	Activity Report Format
Resolution/Suggestions/Recommendations	To maintain the uniformity of the activities Common Activity Report is prepared by IQAC and given to all department


V.D. SANJEEV YADAV
PRINCIPAL
DR. G. D. POL FOUNDATION
Y.M.T. AYURVEDIC MEDICAL COLLEGE AND HOSPITAL
Institutional Area Sector - 4,
Kharghar, Navi Mumbai - 410 210..